

## **Bids for hosting the 2029 World Congress of Sport Psychology will be evaluated according to the following criteria:**

### **Support**

Information should be provided about local and national (government or private) organizations that are willing to support the Congress. Specification of financial support is recommended. The Congress site will ideally have an active sport psychology (scientific or professional) organization that cooperates with Congress planning.

### **Congress Program**

ISSP Congress (main) program is typically planned for 5 days; but activities related to the Congress usually start two days prior to the opening ceremony day and include two days ISSP Managing Council (MC) meeting and pre-Congress workshops (total planning: 7 days). In terms of the content of the Congress program, the Local Organizing Committee (LOC) should take initiative in promoting programmatic and scientific activities that can be considered within a broad cultural, political, and geographic mosaic. Six keynote speakers are invited by the ISSP Scientific Committee, including one keynote speaker selected by LOC. Their travel and accommodation costs are paid by the Congress Organizers.

### **Congress Site Requirements**

Sufficient facilities are required to host at least 800-1200 participants for the ISSP Congress event. The Congress site must be accessible for international Congress attendees, including individuals with disabilities. The LOC is expected to provide Security policies relevant to the Congress site and the participants. Availability of childcare is valued.

### **Registration Fees**

It is recommended to have several registration categories, for example, delegate fee, one-day registration fee, student fee, lowered fee (for participants from less developed countries) and accompanying person fee. The accommodations, food, and registration fees of the 16 ISSP Managing Council members are to be paid by the LOC (but their travel expenses will not be covered). The LOC is expected to pay travelling, accommodation, food and registration fees for the 6 keynote speakers. Please keep in mind that the ISSP Distinguished International Sport Psychologist Award recipients (currently 4 scholars who might attend) and around 15 Award winners and ISSP guests are expected to have their Congress registration fee waived. The LOC should also review costs of the previous ISSP Congresses to ensure that the proposed prices are comparable with previous Congresses.

### **Royalty**

It is recommended to allocate at least 10% of the registration fee as royalty for ISSP.

### **Facilities**

The convention facilities and services within the convention site should be specifically itemized and explained (e.g., number of different categories of rooms, number of seats, equipment available). The official language of the Congress is English, but translations can be provided by the hosts. The ISSP-MC, which consists of 16 members, meets 2 days prior to the Congress in the Congress location, and a special room for this purpose should be provided by the Organizers. Several rooms for the pre-Congress workshops are also expected to be available at the Congress site during the two days prior to the Congress opening. Office and technological

facilities and, in particular, auxiliary audiovisual and computer support services should be provided. Secretarial and copying services are also needed. A large meeting hall (at least 800-1200 people) is needed for lectures, performances, and the General Assembly.

### **Accommodations**

There should be specified accommodation options, for example: hotel names, standards, number of rooms, prices, distances from the Congress site and related transportation options, etc. If possible, suggest accommodation of different classes and prices (i.e., from student dormitories to 5-star hotels) and assign 1-2 hotels to host the ISSP MC members, keynote speakers and other invited guests.

### **On-Site Organization**

Organizational and individual contact information about organizations/people responsible for the organizational and financial matters of the Congress (i.e., the LOC) should be specified.

### **Congress Website**

The LOC is expected to establish the Congress website approximately two years before the Congress opening day. The site should provide potential participants with all the necessary information and an opportunity to pay registration online, as well as to be linked to the ISSP website. The webmaster is expected to work closely with the chair of the ISSP website committee.

### **Editing and Proceedings**

The LOC is expected to provide organizational/technical support to the Scientific Committee work and also work of the abstracts' reviewers. The LOC is also expected to specify how the Congress materials will be published (e.g., as a book or an electronic version or both). The proceeding can be published in International Journal of Sport and Exercise Psychology (IJSEP), the official journal of ISSP. Examples can be found/downloaded in the 2021 World Congress. (<https://issponline.org/meetings-resources/world-congress/previous/>).

### **Social Events**

The Congress Organizers are recommended to plan an opening reception (with food and drinks) as a part of the opening ceremony (first evening), and a banquet on the final evening of the Congress. The Organizers are also expected to plan a half-day cultural event for the Congress participants without additional payment (i.e., included into the registration fee).

More tourist/cultural opportunities can be provided for additional payment.

### **Miscellaneous**

Any additional information that relates to the Congress and the host place will be appreciated. If video and/or computerized programs are available, these can be attached to the proposal.

### **For your information:**

Former Sites of the ISSP World Congress

<https://issponline.org/meetings-resources/world-congress/previous/>

1965	Rome, Italy	1997	Wingate Institute, Netanya, Israel
1968	Washington, USA	2001	Skiathos, Greece
1973	Madrid, Spain	2005	Sydney, Australia
1977	Prague, CZ	2009	Marrakesh, Morocco
1981	Ottawa, Canada	2013	Beijing, China
1985	Copenhagen, Denmark	2017	Seville, Spain
1989	Singapore	2021	Taipei
1993	Lisbon, Portugal	2025	Hong Kong, China